Northeast Decorating
NDES
& Exhibit Services, Inc.

Re: **NYS Innovation Summit**
Turning Stone Casino & Resort – Event Center
November 8-9, 2021

Dear Exhibitor:

On behalf of the above-mentioned Association, Northeast Decorating welcomes you.

Please note that the Association has made arrangements with Northeast Decorating to provide your exhibit space with the following equipment.

Exhibitor Booth Size: 10' Deep x 10' Wide to include:

	- 8' High Backdrop Draping
	- 3' High Side Rail Draping
1	- 7" x 40" Exhibitor ID **(One Line)** Booth Sign
1	- 6'x 24" Table (Vinyl Topped & Cloth Skirt)
2	- Folding Chairs
1	- Wastebasket
1	- 120 Volt / 500 Watt Electrical Outlet

If you require any **additional equipment** or services **not listed in the booth package above**, please fill out and return the enclosed order form(s) to:

Northeast Decorating
3360 Milton Avenue **OR** **FAX to: (315) 471-0237**
Syracuse NY 13219 **(in secure office location)**

If you have any questions or concerns, please feel free to contact us directly at 315-471-9989

Sincerely,

Susan Brewer

Susan Brewer
NORTHEAST DECORATING
Email: suzi@nede.net